

B NOTIFICATION OF AUTOMATIC WITHDRAWAL CHANGE

(This form goes to all companies with whom you have automatic withdrawals. Make as many copies as you need.)

To whom it may concern:

(Name of Company)
Account # _____
Payment Amount \$ _____
Address _____
City _____
State _____ Zip _____

Please discontinue my automatic withdrawal from the following account:

Former Financial Institution _____
Routing # _____
Account # _____

Please make all future automatic withdrawals from the following account:

Financial Institution: **American United FCU Credit Union**
Routing # 324078640
Account # _____
Name _____
Address _____
City _____
State _____ Zip _____

Signature Date

C NOTIFICATION OF ACCOUNT CLOSURE

(This form goes to the financial institution(s) where you will be closing your account.)

To whom it may concern:

(Financial Institution Name)
Address _____
City _____
State _____ Zip _____

Please close my account:

Account # _____
Primary Owner _____
Address _____
City _____
State _____ Zip _____

Please send the remaining balance to (check one):

MY NEW ACCOUNT

Financial Institution: **American United FCU Credit Union**
Routing # 324078640
Account # _____

MY ADDRESS LISTED ABOVE

Primary Owner Signature Date

Joint Owner Signature Date

Checking Account SWITCH KIT



You're on your way to membership that offers:

- ▶ FREE checking,
- ▶ FREE Online banking,
- ▶ FREE eStatements
- ▶ Other FREE services or low fee services
- ▶ Higher yields on savings and lower rates on loans.
- ▶ Tailored loans for even those who have typically been unable to get loans,
- ▶ AND, personalized service!

It's easy to make the switch! Just follow our simple step-by-step instructions using our forms. Of course, if you have any questions, you can call or stop by any of our branch locations listed below and one of our knowledgeable member service representatives can assist you.



247 West 12300 South, Suite C • Draper • 801-553-9926
2277 E. 7000 S. (Fort Union) • Cottonwood Heights • 801-449-9950
500 South Foothill Drive • Salt Lake City • 801-583-5015
550 South Foothill Drive • Salt Lake City • 801-326-2410
www.americanunitedcu.org



We have created the attached forms to be used to notify institutions that you've switched your account to American United. Fill out the required information and **make enough copies** for each organization that you do business with and mail them out.

Some transactions and/or companies that you should consider would be:

Direct Deposit – companies or government agencies that regularly deposit funds into your checking or savings account.

These might include:

- Your employer
- Pension plan administrator*
- Social Security Administration*
- Paypal accounts

Automatic Withdrawals - notify any entity that regularly makes electronic withdrawals from your checking account or automatically assesses charges to your credit card or debit card.

These could include:

- Mortgage Companies
- Insurance Companies
- Cable Companies
- Health club
- Internet Provider

*You will need to contact directly the Social Security administration, VA benefits offices and/or pension administration, to get instructions on changing these deposits and to give them the new checking account information.

Remember to be sure to leave enough money in your old account to cover any outstanding checks and automatic withdrawals prior to closing your old accounts. You can still open your new account and once all outstanding charges have been cleared, you can ask your previous financial institution to close the account and remit all remaining balances to you or transfer them to your new American United account(s).

Remember to destroy all old checks, debit/ATM cards, and deposit slips.

Your New Account Information is:

American United FCU Account Number
324078640
American United FCU Routing Number

To find these same numbers on your old account, you can look at the bottom of your checks for the first nine digits in the series. Once you have identified these numbers you are able to complete switching your accounts.

Welcome to the Credit Union!

We are excited to serve you
and your financial needs!



NOTIFICATION OF DIRECT DEPOSIT AUTHORIZATION CHANGE

(This form goes to your employer)

Employer _____

Address _____

City _____

State _____ Zip _____

Please direct all future payroll direct deposits to the following accounts:

Financial Institution: **American United FCU Credit Union**

Routing # 324078640

Net Paycheck to (check one):

Checking Account # _____

Savings Account # _____

Start date _____ / _____ / _____
month day year

Name _____

Address _____

City _____

State _____ Zip _____

Other information your employer may need:

(Employee ID #, etc.)

Signature _____ Date _____

This is a change in authorization for your Direct Deposit. If this change means that you will no longer have sufficient funds in your previous account to cover any automatic withdrawals you may have, please call that company and change the automatic withdrawal to you new credit union account. You can also use the Notification of Automatic Withdrawal Change form.